

Position Description

Primary Teacher

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| POSITION TITLE: | Primary Teacher |
| RESPONSIBLE TO: | Principal |
| TIME FRACTION: | Full time |
| SALARY AND CONDITIONS: | Your employment will be subject to the provisions of the <i>St Andrew's School Enterprise Agreement 2019</i> |

Our Purpose...

(Why we exist)

To continue the rich tradition of excellence in independent specialist primary education that prepares children for success in life.

Our Vision...

(What we aspire to be)

St Andrew's is Australia's leading specialist primary school, inspiring children to be collaborators and innovators, making meaningful contributions to their diverse communities.

Our Mission...

(What we do)

St Andrew's offers early years and primary education for families seeking an exceptional independent, co-educational school with Anglican values.

GENERAL SELECTION CRITERIA

- Hold a current Teacher Registration in South Australia.
- Excellent interpersonal skills.
- Highly focused on achieving student outcomes to develop the whole child.
- A high level of competency in Primary education.
- Supportive of independent education and the School's Anglican ethos.
- Supportive of the Reggio Emilia educational principles, inquiry based learning and the International Baccalaureate Primary Years Programme.
- Use best endeavours to maintain, promote and advance the reputation and the success of the School.

The selection of the successful candidate will be based on how well that person is able to meet the key responsibilities listed below, in terms of abilities, experience, personal qualities and educational philosophy.

KEY RESPONSIBILITIES

The Learning Environment

As a classroom practitioner, the successful applicant will:

- Provide a contemporary, relevant and student-centred education.
- Provide a caring classroom environment of support for all students.
- Foster independent, resilient young people with a positive sense of self.
- Inspire within students a love of learning.
- Ensure teaching methodologies support critical thinking and problem solving skills, and facilitate independent learning.
- Identify and respond to the individual learning needs of all students to enable them to strive for personal excellence.
- Monitor individual student progress and promptly communicate any concerns to relevant staff and/or parents.
- Report clearly and regularly to parents on their child's progress and learning outcomes.
- Actively incorporate ICTs in teaching and learning.
- Foster outward-looking young people who are empathetic and active global citizens.

Communication and Relationships

As a professional member of the School's staff, the successful applicant will:

- Communicate effectively with colleagues.
- Communicate effectively with all members of the teaching staff about students' needs.
- Establish effective relationships with students.
- Support the School's pastoral programme.

Professional Learning

In line with the School's strategic commitment to professional learning, the successful applicant will:

- Demonstrate a commitment to their own ongoing professional learning.
- Actively contribute to the School's commitment to ongoing learning, continuous improvement, innovation and collaboration.
- Participate in the School's professional learning programme.
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Co-curricular Programme

Your duties will, from time to time, include extra periods, playground duties, sport duties and co-curricular activities, participation in the School's programme for spiritual and pastoral care and various other duties. Some of the duties will need to be performed at times outside of the normal classroom teaching hours, including weekends. The details of your particular duties will be advised to you and any changes that are required from time to time will generally be discussed with you prior to their implementation.

Community

As a member of staff associated with St Andrew's School, the successful applicant will:

- Attend school community functions and events.
- Represent the School in a positive and professional manner.

Other Duties

You are required, as part of your participation in the life of the School and the fulfilment of your professional responsibilities to the School and the pupils, to:

- participate in staff meetings (some of which may be in the evenings) on work days;
- prepare in the last week of any school vacation period, for the commencement of the School year or the succeeding school term. The number of such days will be advised to you no later than the first day of the preceding school term unless your contract commences mid-term in which case we will advise you as soon as possible before the required day. You may be required to work those days in one block or separately over the course of the year;
- comply with school policy, procedural policy, staff guidelines and reasonable directions of the Principal, the Deputy Principals or our delegate;
- during and after your employment, you must not disclose to any person any information about the School's affairs, practices, secrets (including information marked 'secret' or which the School informs you is confidential or secret), dealings, finances and organisation, which you obtain in the course of your employment and which is not available to the public. During and after your employment, you must not use any information, which you obtain in the course of your employment in any way, which might cause loss to the School.

Performance Appraisal

- The successful applicant will undergo a probationary period of six months during which time the Deputy Principal: Learning and Teaching, Deputy Principal: Administration and the Principal will appraise his/her work.
- All teaching staff at the School participates in an ongoing PRPL appraisal cycle, and is assisted in this process by senior staff.

WORK HEALTH & SAFETY

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

As the programmes and activities of St Andrew's School are based upon strong Anglican principles and traditions, the successful applicant should be supportive of and comfortable within such an educational environment.